



High School Apprenticeship Challenge *Summer Internship Program*

Application Instructions:

1. Go to: <https://mlsc.smartsimple.com>
2. Click on the green "**Intern Registration**" button on the right side of the page.
3. Fill out the registration form by entering your school name followed by your name and email address. You will then receive an email with a temporary password.
4. Return to the log-in page and enter your email address and the temporary password. You will then be prompted to create your own password. Once entered, you will be taken to your Home page.
5. Click on the "**My Profile**" tab in the upper right-hand corner and complete your profile.
6. Return to the Home page and find the "**High School Apprenticeship Challenge: 2018 Summer Internship Program**" listed under "Internship Applications."
7. Click on the green [+] button to the right to begin the application. Note that there are 5 sections to the application (see tabs at the top).
8. As part of the application, you will be required to upload your Cover Letter and Resume (both documents must be in PDF format).
9. Once completed, click the "**Submit**" button on the lower right-hand corner of the page.

If you need any technical support, please email
apprenticeship@masslifesciences.com

For an overview of the program, please visit our website:
www.masslifesciences.com/programs/hsapprenticeship